

**MINUTES
REGULAR MEETING
BOARD OF REGENTS
NORTH CENTRAL TEXAS COLLEGE
June 30, 2015**

The Board of Regents of North Central Texas College (NCTC) met in regular session on Tuesday, June 30, 2015, in the Board Room in the ASC Building. Ms. Karla Metzler called the meeting to order at 3:30 p.m. and established a quorum with six members present.

MEMBERS PRESENT: Ms. Karla Metzler, Secretary
Mr. Matt Chalmers
Mr. Jon Grime
Ms. Christy Morris
Ms. Patsy Wilson
Mr. Dick Haayen

MEMBERS ABSENT: Dr. Bill Ledbetter

ADMINISTRATORS/STAFF PRESENT: Dr. Brent Wallace, President
Mr. Robbie Baugh
Dr. Andrew Fisher
Dr. Emily Klement
Dr. Janie Neighbors
Ms. Sandy Otto
Dr. Billy Roessler
Ms. Debbie Sharp
Mr. Bill Winans

DISPOSITION OF MINUTES

The minutes for May 14, 2015 were approved and will be filed accordingly.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Financial Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$36,322,490.00 as of May 31, 2015. Board Designated Reserves of \$14,292,377.00 included Certificates of Deposit totaling \$6,275,501.00. The financial reports will be filed for audit.

NEW BUSINESS

A. Reorganization of the Board of Regents

Ms. Wilson moved to appoint the following officers for the NCTC Board of Regents:

- Ms. Karla Metzler – Chairman
- Dr. Bill Ledbetter – Vice Chairman
- Ms. Christy Morris – Secretary

Mr. Haayen seconded, and the motion passed unanimously.

B. Consideration of Approving the Resolution for Tax Abatement for Culberson Apartments, LTD, through their partner, Orison Holdings LLC

Mr. Haayen moved to approve the resolution for a tax abatement for Culberson Apartments, LTD, through their partner, Orison Holdings LLC. Ms. Wilson seconded, and the motion passed unanimously.

C. Consideration of Approving the Resolution for Tax Abatement for Muenster Wind Farms, LLC.

Ms. Wilson moved to approve the resolution for a tax abatement for Muenster Wind Farms, LLC. Mr. Chalmers seconded, and the motion passed unanimously.

D. Consideration of Increase in Full-Time 2015 – 2016 Salaries

Ms. Wilson moved to approve a pay increase for all full-time employees, to be calculated at 6% of the mid-point of each pay group for employees and faculty, for a total of \$998,961. Mr. Haayen seconded, and the motion passed unanimously.

E. Consideration of Approval of the 2015 – 2016 Salary Schedules

Mr. Chalmers moved to approve the adoption of the 2015 – 2016 Salary Schedule. Ms. Wilson seconded, and the motion passed unanimously.

F. Consideration of Approving Positions for 2015 – 2016 and Authorizing the President to Employ New Contract Personnel

Mr. Haayen moved to approve positions for 2015 – 2015 and to authorize the President to employ new contract personnel. Ms. Wilson seconded, and the motion passed unanimously.

G. Consideration of Approving the Transfer of Board Reserves to Fund Technology Equipment Purchases

Ms. Wilson moved to authorize the transfer of up to \$500,000.00 from reserves to purchase technology equipment. Ms. Morris seconded, and the motion passed unanimously.

H. Consideration of Approving Changes to the Official NCTC Seal

Mr. Chalmers moved to approve the adoption of the new proposed college seal. Ms. Wilson seconded, and the motion passed unanimously.

I. Consideration of Approving an Engagement Letter for FY2015 Audit

Ms. Wilson moved to approve the engagement letter for FY2015 Audit as submitted by Schalk & Smith, PC. Ms. Morris seconded, and the motion passed unanimously.

J. Consideration of Approving TASB Policy Update 30 of NCTC Board Policy and Local District Updates (DED, FB, FMA, GKG)

Ms. Wilson moved to approve TASB Policy Update 30 of NCTC Board Policy and Local District updates to DED (Local) and GKG (Local) with the exclusion of FB (Local) and FMA (Local). Mr. Grimes seconded, and the motion passed unanimously.

K. Consideration of Approval of 2015-2016 Catalog

Ms. Wilson moved to approve the North Central Texas College for academic year 2015 – 2016. Mr. Haayen seconded, and the motion passed unanimously.

L. Consideration of Personnel and Update on Veterans Full Employment Act

Ms. Wilson moved to approve the following resignation/employment of the following personnel:

- Dawn Bahr – resignation
- Melinda Hampton – resignation
- Rod Lipscomb – Dean of Students
- Diane Neu – Associate Degree Nursing Instructor
- Rebecca Samaniego – RITA Grant Education & Employment Coach
- Dr. Pietro Vargas – resignation
- Yvette Wurm – Bowie Counselor

Mr. Chalmers seconded, and the motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 4:40 p.m.

ATTEST:

Chairman of the Board
Ms. Karla Metzler

Secretary
Ms. Christy Morris