

**MINUTES
REGULAR MEETING
BOARD OF REGENTS
NORTH CENTRAL TEXAS COLLEGE
March 30, 2015**

The Board of Regents of North Central Texas College (NCTC) met in regular session on Monday, March 30, 2015, in the Board Room in the ASC Building. Dr. Bill Ledbetter called the meeting to order at 6:00 p.m. and established a quorum with six members present.

MEMBERS PRESENT: Dr. Bill Ledbetter, Chairman
Ms. Karla Metzler, Secretary
Mr. Matt Chalmers
Mr. Dick Haayen
Ms. Christy Morris
Ms. Patsy Wilson

MEMBERS ABSENT: Mr. David Flusche

ADMINISTRATORS/STAFF PRESENT: Dr. Brent Wallace, President
Dr. Andrew Fisher
Dr. Janie Neighbors
Ms. Sandy Otto
Dr. Billy Roessler

DISPOSITION OF MINUTES

The minutes for January 26, 2015, were approved and will be filed accordingly.

REPORTS

A. Financial

Dr. Janie Neighbors, Vice President of Financial Services, certified that all transfers were made according to Board policy, State and Federal regulations, and internal control procedures. The balance for General and Restricted funds totaled \$39,083,463.00 as of February 28, 2015. Board Designated Reserves of \$14,263,001.00 included Certificates of Deposit totaling \$6,275,301.00. The financial reports will be filed for audit.

B. Enrollment

Dr. Billy Roessler, Vice President of Student Services, reported current enrollment data to the Board. Per the Board's request, Dr. Wallace will bring back further data on the Graham campus, which is currently down -12.2% in headcount and -13.3% in contact hours.

NEW BUSINESS

A. Consideration of the Declaration of Election to Office and the Order to Cancel the Election on May 9, 2015

Mr. Chalmers moved the Board declare Ms. Patsy Wilson, Mr. Jon Grime, and Ms. Karla Metzler as the candidates elected, effective May 11, 2015, and to cancel the Board election on May 9, 2015, by approving the Declaration of Election to Office and the Order to Cancel. Ms. Morris seconded, and the motion passed unanimously.

B. Consideration of Adoption of Academic Calendar for Fall 2015 – Summer 2016

Ms. Metzler moved to approve the adoption of the of the Academic Calendar for Fall 2015 – Summer 2016. Mr. Haayen seconded, and the motion passed unanimously.

C. Consideration of Approving Tuition Rates/Fees Effective Fall 2015

Ms. Wilson moved to approve the proposed tuition and tuition-related fees, discounted credit rates, and Lifelong Learning fees, effective Fall 2015. Mr. Chalmers seconded, and the motion passed unanimously.

D. Consideration of Residence Hall Room and Meal Rates for 2015-2016

Ms. Wilson moved to approve the following room and meal rates effective Fall 2015:

- Bonner Hall Fall/Spring Room - \$750.00
- Hays Hall Fall/Spring Room - \$850.00
- Summer I/II Room - \$300.00
- 14 Meal Fall/Spring Meal Plan - \$1,094.00

Mr. Chalmers seconded, and the motion passed unanimously. (The Board requested Dr. Roessler gather data on the possible need for weekend meal plans).

E. Consideration of Approving Tax Abatement for Muenster Wind Farm

Mr. Haayen moved the Board approve a partial exemption of 50% abatement of ad valorem taxes to North Central Texas College for 10 years from *Muenster Wind Farm*. Ms. Wilson seconded, and the motion passed unanimously.

F. Consideration of Approving the Vendor to Provide Radiology Equipment for the Health Science Center

Ms. Wilson moved the Board accept the proposal from *Shimadzu Medical Systems*, in the amount of \$342,600.00, to provide the radiology equipment for the Health Science Center Radiology program. Mr. Chalmers seconded, and the motion passed unanimously.

G. Consideration of Approving the Vendor for Grain Feed for the Beef Evaluation Center

Ms. Wilson moved to approve Tony's Seed and Feed, Inc. of Muenster, TX as the cattle feed rations vendor for the Beef Cattle Evaluation Center for the period of April 1, 2015 through August 31, 2015. Mr. Chalmers seconded, and the motion passed unanimously.

H. Consideration of Approving Bid for a One-on-One Student Success Coaching Agent

Ms. Wilson moved the Board approve the bid of \$123,600.00 from *InsideTrack* as the agent company to develop and deliver the One-on-One Student Success Coaching Program for NCTC; improving student retention, completion, and institutional success. Ms. Metzler seconded, and the motion passed unanimously.

I. Consideration of Personnel

Ms. Metzler moved to approve the employment/resignations of the following personnel:

- Robin Bartoletti – RITA Grant Instructional Designer
- Noelle McDowell – Graphic Design Specialist
- Catherine Simpson – Workforce Development Coordinator
- Kenneth Smith – Industrial Technology Department Chair
- Angela Sharp – resignation effective March 25, 2015

Mr. Haayen seconded, and the motion passed unanimously.

EXECUTIVE SESSION

At 7:06 p.m. Chairman Ledbetter announced the Board would recess the regular meeting and go directly into Executive Session as provided for in Texas Government Code 551.071: Consultation with Attorney

CONSIDERATION AND POSSIBLE ACTION ON ALL MATTERS DISCUSSED IN EXECUTIVE SESSION

At 7:10 p.m. Chairman Ledbetter reconvened into regular session. No action was taken.

ADJOURNMENT

The meeting was adjourned at 7:20 p.m.

ATTEST:

Chairman of the Board
Dr. Bill Ledbetter

Secretary
Ms. Karla Metzler